

Village of Bluffton Council Meeting Agenda

December 26, 2023 at 7:00 PM



Opening Ceremonies

Call to Order, Mayor
Johnson presiding

Pledge of Allegiance



Minutes

Approval of the minutes for the Village Council meeting held on Monday, December 11, 2023

Bills

Committee Reports

Finance Committee:

Ordinance Committee:

Parks & Recreation Committee:

Boards & Commissions

LEGISLATION

ORDINANCE NO. 12-2023

1st Reading

Emergency

AN ORDINANCE AMENDING ORDINANCE NO. 02-2023 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY.

ORDINANCE NO. 13-2023

1st Reading

AN ORDINANCE ESTABLISHING NEW RATES FOR LISTED CEMETERY SERVICES AT MAPLE GROVE CEMETERY IN BLUFFTON, OHIO.

RESOLUTION NO. 34-2023

3rd Reading

Emergency

A RESOLUTION TO ACCEPT THE RATE CHARGED BY THE VILLAGE OF OTTAWA, OHIO TO THE VILLAGE OF BLUFFTON, OHIO FOR BULK WATER BEGINNING JANUARY 1, 2024 AND DECLARING AN EMERGENCY

RESOLUTION NO. 35-2023

1st Reading

Emergency

A RESOLUTION: MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY.

RESOLUTION NO. 36-2023

1st Reading

Emergency

A RESOLUTION: MAKING CERTAIN TRANSFERS AT THE LEGAL LEVEL OF CONTROL AND DECLARING AN EMERGENCY.

RESOLUTION NO. 37-2023

1st Reading

Emergency

A RESOLUTION AUTHORIZING THE TEMPORARY APPROPRIATIONS FOR THE YEAR 2024 FOR THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN EMERGENCY

RESOLUTION NO. 38-2023

1st Reading

Emergency

A RESOLUTION TO RENEW THE CURRENT CONTRACT WITH THE FIRM HACKENBERG, FEIGHNER & WERTH LLC, WITH ATTORNEY ELLIOTT T. WERTH AS THE VILLAGE SOLICITOR FOR THE VILLAGE OF BLUFFTON, OHIO FOR A PERIOD OF ONE (1) YEAR EFFECTIVE JANUARY 1, 2024 AND DECLARING AN EMERGENCY

Village Administration Report:
Mayor:

Safety Services Reports:

-EMS- -Fire Dept.- -Police Dept.-

Meeting Dates (meetings held at the Town Hall unless otherwise noted*)

- Village Council – Tuesday, December 26th at 7:00 pm
- Village Council – Monday, January 8th at 7:00 pm

Public Comment

Adjournment – Motion and Second

Village of Bluffton – Regular meeting December 11, 2023, at 7:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Sehlhorst, Stahl, Steiner, and Talavinia present.

Cupples motioned, seconded by Sehlhorst, to approve the minutes from the regular council meeting held on November 27, 2023. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned, seconded by Talavinia, to approve the bills as presented. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

The fiscal officer gave the following readings:

2nd Reading:

Resolution 34-2023 – A Resolution to accept the rate charged by the Village of Ottawa, Ohio to the Village of Bluffton, Ohio for bulk water beginning January 1, 2024. Steiner motioned to adopt the Resolution, seconded by Cupples. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting.

Ordinance Committee on Tuesday, December 19 at 5:00 p.m.

Finance Committee on Wednesday, December 20 at noon.

Village Council on Tuesday, December 26 at 7:00 p.m.

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON
VOUCHER REPORT 12/26/2023

| VENDOR | AMOUNT | DEPARTMENT | DESCRIPTION |
|--|-----------|----------------------|------------------------------------|
| ALLEN CO. DARE PROGRAM | 1,250.00 | Police | DARE PROGRAM |
| ALLOWAY TESTING | 75.00 | Multiple | TESTING |
| ALLOWAY TESTING | 50.00 | Multiple | TESTING |
| ALLOWAY TESTING | 75.00 | Multiple | TESTING |
| ALLOWAY TESTING | 1,922.00 | Multiple | TESTING |
| AMERICAN ELECTRIC POWER | 4,573.23 | Multiple | ELECTRICITY |
| AMERICAN LEGAL PUBLISHING CO. | 450.00 | Administrative | ORDINANCE CODIFICATION |
| ANTHEM BLUE CROSS BLUE SHIELD | 948.16 | Multiple | HEALTH INSURANCE |
| ANTHEM BLUE CROSS BLUE SHIELD | 21,848.64 | Multiple | HEALTH INSURANCE |
| ATLANTIC EMERGENCY SOLUTIONS, INC. | 717.02 | Sewer | FIRE HOSE |
| ATLANTIC EMERGENCY SOLUTIONS, INC. | 2,465.00 | Fire | NEW FIRE HOODS |
| BASINGER PLUMBING & HEATING LLC | 272.34 | Land & Buildings | CONDENSATE PUMP - BOILER |
| BASINGER, JAN | 388.24 | Administrative | BOOTS |
| BEAVERDAM CONTRACTING, INC. | 86,184.40 | Capital Improvements | GEIGER ST. WATER MAIN PROJECT |
| BEAVERDAM CONTRACTING, INC. | 70,466.40 | Capital Improvements | GARAU ST. WATER MAIN PROJECT |
| BEAVERDAM CONTRACTING, INC. | 7,421.55 | Sewer | SEWER LATERAL - KIBLER & MAIN |
| BEAVERDAM CONTRACTING, INC. | 1,940.00 | Sewer | COLLEGE AVE MANHOLE |
| BEAVERDAM CONTRACTING, INC. | 4,860.00 | Sewer | SEWER REPAIR - HARMON |
| BEAVERDAM CONTRACTING, INC. | 17,616.60 | Capital Improvements | GARAU ST. WATER MAIN PROJECT |
| BLUFFTON NEWS | 40.00 | Administrative | ANNUAL SUBSCRIPTION |
| CHARTER COMMUNICATIONS | 39.99 | Multiple | CABLE |
| CHARTER COMMUNICATIONS | 169.98 | Multiple | CABLE |
| CINTAS | 74.70 | Administrative | UNIFORMS |
| CINTAS | 74.70 | Administrative | UNIFORMS |
| CINTAS | 25.73 | Administrative | UNIFORMS |
| CLEMANS, NELSON & ASSOCIATES, INC | 175.00 | Administrative | RETAINER |
| COUNTY ELECTRIC LLC | 3,300.00 | Land & Buildings | TOWN HALL GENERATOR - NEW RADIATOR |
| DOMINION EAST GAS | 1,296.07 | Multiple | NATURAL GAS |
| EVERETT J PRESCOTT INC | 3,438.77 | Water | PARTS & SUPPLIES |
| EVERETT J PRESCOTT INC | 2,089.09 | Water | PARTS & SUPPLIES |
| HACKENBERG, FEIGHNER, BISHOP & WERTH, LLC | 1,000.00 | Administrative | SOLICITOR FEES |
| HANCOCK-WOOD ELECTRIC CO-OP | 169.98 | Multiple | ELECTRICITY |
| Kathy Burkholder | 12.00 | Police | UNIFORM ALTERATIONS |
| KENT KARHOFF LLC | 800.00 | Cemetery | BURIALS & FOUNDATIONS |
| LEXIS NEXIS RISK DATA MANAGEMENT INC. | 50.00 | Administrative | ADDRESS SEARCHES |
| M&R PLUMBING & HEATING, INC. | 115.90 | Multiple | SUPPLIES/PARTS |
| MIAMI PRODUCTS & CHEMICAL CO. | 1,031.00 | Water | CHLORINE |
| NATHAN JORDAN | 72.24 | Administrative | BOOTS |
| NAVIGATE360, LLC. | 749.00 | Police | TRAINING - NOBEL |
| PERRY CORPORATION | 3,084.44 | Administrative | IT CONTRACT |
| PERRY CORPORATION | 2,484.00 | Administrative | HP CAREPACK - SERVERS |
| RAYLE, ERIC | 75.82 | Police | NOTARY & TRAINING |
| RAYLE, ERIC | 15.05 | Police | MEAL |
| SCHROEDER, BLANKENMEYER, AND CLINTON, LLC. | 325.00 | Park | TITLE WORK |
| SMARTBILL | 1,083.98 | Multiple | BILLING SERVICES |
| STAPLES BUSINESS ADVANTAGE | 130.62 | Multiple | SUPPLIES |
| STEVE SWISHER | 330.60 | Police | VEHICLE REPAIR |
| STOOPS FREIGHTLINER QUALITY TRAILER | 42.41 | Fire | FIRE TRUCK PARTS |
| SUPERIOR UNIFORM SALES | 446.64 | Police | UNIFORMS |
| T&N ACQUISITION COMPANY | 408.36 | Police | RANGE TARGETS |
| THE CINCINNATI INSURANCE COMPANY | 698.00 | Administrative | BOND RENEWALS |
| THE EMBLEM AUTHORITY | 1,227.00 | Police | DEPT. PATCHES |
| UTILITY SERVICE CO, INC. | 15,028.84 | Water | WATER TOWER PEDISPHERE |
| VILLAGE OF OTTAWA | 53,705.08 | Water | WATER |
| ZOLL DATA SYSTEMS | 161.26 | Rescue | EMS CHARTS |

| | |
|---------------------------|------------|
| | 317,494.83 |
| NOVEMBER FIRE & EMS | 16,213.00 |
| MEDICARE | 235.08 |
| OPERS | 1,595.28 |
| FICA | 211.61 |
| BIWEEKLY PAYROLL 12/15/23 | 49,467.57 |
| MEDICARE | 671.06 |
| OPERS | 3,739.42 |
| OP&F | 4,350.20 |

Council Signature : _____

Date: _____

Ordinance Committee Minutes

Village of Bluffton

December 19, 2023, 5:00 PM

Present: Joe Sehlhorst, Mitch Kingsley

Staff: Jesse Blackburn, Bryan Lloyd

Public:

TOPIC: Accessory Dwelling Units (ADU)

- We discussed our zoning ordinance and how the ordinance for ADUs will affect our current rules.
- We need ordinance language to carry our chart of rules and definitions concerning Accessory Dwelling Units (ADU). Jesse and Bryan will do some research about how to get this piece. Look at Clemens-Nelson and American Legal (both of whom have been consultants for various legislative needs of Bluffton).
- When we have ordinance language we will inform council and plan a public presentation of the material and hear public comment.

Submitted,

Joe Sehlhorst

Mitchell Kingsley

**Village of Bluffton
Finance Committee Meeting
December 20, 2023 @ 12:00 PM**

Committee member present, David Steiner, and Phil Talavinia

Mayor Richard Johnson

Staff present: Jesse Blackburn, Village Administrator, Kevin Nickel, Fiscal Officer, Ryan Burkholder, Police Chief.

The fiscal officer presented proposed amounts for 2024 temporary appropriations. Most expenses were increased by 5%, then one third of that amount was used for the temporary appropriations. There were certain expenses, such as the dispatch contract that is due at the beginning of the year and that the full amount included in the temporary appropriations. The committee recommends approval of the temporary appropriations.

When the books are closed for the year ended December 31, 2023, a Finance Committee meeting will be scheduled to work on the 2024 appropriations for the year.

The meeting adjourned at 12:30 PM.

David Steiner

Phil Talavinia

ORDINANCE NO. 12-2023

AN ORDINANCE AMENDING ORDINANCE NO. 02-2023 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to appropriate funds and amend Ordinance No. 02-2023 (The Annual Appropriation Ordinance).

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That monies are appropriated for the various funds as follows:

Supplemental Appropriations:

| | | |
|---|---------------------------|---------------------|
| Cemetery Fund B3-2A-52390 | Misc. Services | +\$600.00 |
| Park Fund B4-3B-52520 | Pathway | +\$30,000.00 |
| Bluffton In Bloom Fund C4-1A-52390 | Misc. Services | +\$4,241.00 |
| Airport Improvement Fund D6-6X-52550 | Airport Expansion | +\$3,960.40 |
| National Night Out Fund F6-6B-52420 | Operating Supplies | +\$812.00 |
| Police Unity Tour Fund I3-3B-52420 | Operating Supplies | +\$152.50 |

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2023 by the governing board of the Village of Bluffton, Ohio by the following vote:

Yes: _____ No: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

ORDINANCE NO. 13-2023

AN ORDINANCE ESTABLISHING NEW RATES FOR LISTED CEMETERY SERVICES AT MAPLE GROVE CEMETERY IN BLUFFTON, OHIO.

WHEREAS; the Cemetery Board of Bluffton, Ohio has determined that the current fees of \$500 for burial and \$300 for interment and infant burial need increased to \$600 for burial and \$400 for interment and infant burial at Maple Grove Cemetery.

WHEREAS; the Council of the Village of Bluffton agrees to make these changes in the fees for burial and interment services provided at the Maple Grove Cemetery.

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:

Section 1. That the fees at the Maple Grove Cemetery located in the Village of Bluffton shall be amended to \$600 for burial and \$400 for interment and infant burial.

Section 2. That is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this ____ day of _____, 2023 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

Elliott T. Werth, Village Solicitor

RESOLUTION NO. 34-2023

A RESOLUTION TO ACCEPT THE RATE CHARGED BY THE VILLAGE OF OTTAWA, OHIO TO THE VILLAGE OF BLUFFTON, OHIO FOR BULK WATER BEGINNING JANUARY 1, 2024 AND DECLARING AN EMERGENCY

WHEREAS: The Village of Ottawa and the Village of Bluffton meet and agree each year on the rate that is charged for water purchased by the Village of Bluffton under its existing water contract;

WHEREAS: An emergency exists in the approval and timely acceptance of this negotiated water rate for the Village, whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants of the Village of Bluffton, Ohio.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:

SECTION 1: That the Village of Bluffton accepts the negotiated water rate charged by the Village of Ottawa, Ohio beginning on January 1, 2024 as follows:

\$3.30 per CCF

SECTION 2: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2023 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

Village Solicitor

RESOLUTION NO. 35-2023

A RESOLUTION: MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to make certain transfers between funds of the Village of Bluffton.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That the following transfers are hereby made:

| To | From | Amount |
|------------------------------------|---------------------|--------------|
| Park - B4-0I-41920 | | +\$350,000 |
| Street – B1-0I-41920 | | +\$500,000 |
| Bluffton in Bloom – C4-0I-41920 | | +\$12,000 |
| Storm Sewer Imp – D2-0I-41920 | | +\$45,000 |
| Fire & Rescue Impr – D3-0I-41920 | | +\$110,000 |
| Pool Improvement – D4-0I-41920 | | +\$25,000 |
| Police K-9 – F8-0I-41920 | | +\$2,000 |
| Police Equip Replace – D9-0I-41920 | | +\$60,000 |
| Water/Sewer Impr. – E9-0I-41920 | | +\$100,000 |
| Police Cont. Develop – F4-0I-41920 | | +\$6,000 |
| | General A1-7X-52710 | -\$1,210,000 |
| | | |
| Water/Sewer Imp. E9-0I-41920 | | +\$400,000 |
| | Water E1-5X-52710 | -\$100,000 |
| | Sewer E2-5X-52710 | -\$300,000 |

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2023 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: _____ No: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

RESOLUTION NO. 36-2023

A RESOLUTION: MAKING CERTAIN TRANSFERS AT THE LEGAL LEVEL OF CONTROL AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to make certain transfers between accounts of the Village of Bluffton.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That the following transfers are hereby made:

General Fund:

| | | | | | | | |
|-----|-------------|----------------------------|------------|-------|-------------|--------------------------|-----------|
| To: | A1-1A-52121 | HOSPITALIZATION | +\$8,000 | | | | |
| | A1-6G-52550 | SIDEWALK PROGRAM | +\$6,000 | | | | |
| | A1-7D-52110 | PAYROLL | +\$1,000 | | | | |
| | A1-7D-52390 | MISC. SERVICES | +\$4,000 | | | | |
| | A1-7I-52340 | PROFESSIONAL SERVICES | +\$1,000 | | | | |
| | | | | From: | A1-1A-52110 | PAYROLL | -\$20,000 |
| To: | A1-7F-52390 | MISC. CONTRACTUAL SERVICES | +\$1,500 | | | | |
| | A1-7J-52110 | PAYROLL | +\$3,000 | | | | |
| | A1-7J-52390 | MISC. CONTRACTUAL SERVICES | +\$500 | | | | |
| | A1-7X-52127 | WORKERS COMPENSATION | +\$8,000 | | | | |
| | | | | From: | A1-1A-52200 | TRAVEL EXPENSE | -\$5,000 |
| | | | | | A1-1A-52390 | MISC. SERVICES | -\$6,000 |
| | | | | | A1-2B-52340 | PROFESSIONAL SERVICES | -\$2,000 |
| To: | A1-7X-52710 | TRANSFERS | +\$119,500 | | | | |
| | | | | From: | A1-1A-52420 | OPERATING SUPPLIES | -\$1,000 |
| | | | | | A1-1B-52110 | PAYROLL | -\$10,000 |
| | | | | | A1-1B-52430 | REPAIR & MAINTENANCE | -\$4,000 |
| | | | | | A1-1C-52312 | ELECTRICITY - OHIO POWER | -\$8,000 |
| | | | | | A1-1F-52110 | PAYROLL | -\$14,000 |
| | | | | | A1-1F-52122 | PERS | -\$2,500 |
| | | | | | A1-1F-52360 | INSURANCE | -\$7,500 |
| | | | | | A1-1F-52390 | TRAINING & MISC. | -\$5,000 |
| | | | | | A1-3C-52390 | MISC. SERVICES | -\$4,000 |
| | | | | | A1-3D-52110 | PAYROLL | -\$4,000 |
| | | | | | A1-3D-52430 | REPAIR & MAINTENANCE | -\$7,500 |
| | | | | | A1-5L-52390 | BRUSH & LEAF DISPOSAL | -\$5,500 |
| | | | | | A1-6X-52390 | MISC. SERVICES | -\$3,500 |
| | | | | | A1-6X-52430 | REPAIR & MAINTENANCE | -\$2,500 |
| | | | | | A1-7A-52390 | MISC. SERVICES | -\$25,500 |
| | | | | | A1-7A-52520 | EQUIPMENT | -\$15,000 |

Street Fund:

| | | | | | | | |
|-----|-------------|-----------------|-----------|--|-------------|--------------------|-----------|
| To: | B1-6B-52121 | HOSPITALIZATION | +\$10,000 | | | | |
| | | | | | B1-6B-52420 | OPERATING SUPPLIES | -\$10,000 |

Sewer Fund:

| | | | | | | | |
|-----|-------------|---------|-----------|-------|-------------|--------------------------|-----------|
| To: | E2-5X-52110 | PAYROLL | +\$13,000 | | | | |
| | E2-5X-52122 | PERS | +\$1,200 | | | | |
| | | | | From: | E2-5C-52312 | ELECTRICITY - OHIO POWER | -\$14,200 |

Capital Improvement Fund:

| | | | | | | | |
|-----|-------------|----------|----------|-------|-------------|------------------|----------|
| To: | E9-5J-52620 | INTEREST | +\$3,000 | | | | |
| | | | | From: | E9-5J-52560 | SYSTEM EXPANSION | -\$3,000 |

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2023 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

RESOLUTION NO. 37 - 2023

**A RESOLUTION AUTHORIZING THE TEMPORARY APPROPRIATIONS FOR THE
YEAR 2024 FOR THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN
EMERGENCY.**

WHEREAS: Temporary Appropriations are needed for Village operations until Final Appropriations are prepared and;

WHEREAS: an emergency exists in that the timeliness of the approval of the Temporary Appropriations is necessary for the preservation of the health, safety and welfare of the citizens of the Village of Bluffton, Ohio;

**NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF
BLUFFTON, OHIO THAT:**

SECTION 1: That for the purposes of Temporary Appropriation until the Final Appropriation is completed; the Council hereby adopts the 2024 Appropriation as if fully rewritten herein to be effective up through March 31, 2024, or until such time as replaced by Final Appropriation Ordinance.

SECTION 2: That an emergency exists for the reasons set forth in this resolution.

SECTION 3: That to protect the financial integrity of the Village, which is necessary for the protection of the health, safety, and welfare of the Village and its inhabitants.

Passed this ____ day of _____ 2023.

Mayor

Attest

Fiscal Officer

Approved

Solicitor

VILLAGE OF BLUFFTON 2024 TEMPORARY APPROPRIATIONS
Exhibit A

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | Temporary 2024 AMOUNT |
|--|------------------------|-----------------------------|
| GENERAL FUND: | | |
| POLICE EXPENSES | | |
| | PERSONAL SERVICES | 227,388.00 |
| | EMPLOYEE BENEFITS | 88,019.00 |
| | OPERATING | 36,781.00 |
| TOTAL | | 352,188.00 |
| FIRE EXPENSES | | |
| | PERSONAL SERVICES | 12,430.00 |
| | EMPLOYEE BENEFITS | 1,399.00 |
| | OPERATING | 14,481.00 |
| TOTAL | | 28,310.00 |
| STREET & LIGHTING EXPENSES | | |
| | OPERATING | 23,232.00 |
| TOTAL | | 23,232.00 |
| RESCUE EXPENSES | | |
| | PERSONAL SERVICES | 45,367.00 |
| | EMPLOYEE BENEFITS | 6,682.00 |
| | OPERATING | 18,973.00 |
| TOTAL | | 71,022.00 |
| DISPATCHER EXPENSES | | |
| | MISC. SERVICES | 56,443.00 |
| COUNTY HEALTH DISTRICT EXPENSES | | |
| | PROFESSIONAL SERVICES | 9,630.00 |
| MOSQUITO CONTROL EXPENSES | | |
| | MOSQUITO CONTROL | 13,943.00 |
| CULTURAL AFFAIRS EXPENSES | | |
| A1-3C-52390 | MISC. SERVICES | 3,630.00 |
| POOL EXPENSES | | |
| | PERSONAL SERVICES | - |
| | EMPLOYEE BENEFITS | - |
| | OPERATING | 7,068.00 |
| TOTAL | | 7,068.00 |
| BRUSH DUMP EXPENSES | | |
| | OPERATING | 25,000.00 |
| TOTAL | | 25,000.00 |

STORM SEWER EXPENSES

A1-6D-52550 STORM SEWERS -

SIDEWALKS EXPENSES

A1-6G-52550 SIDEWALK PROGRAM -

AIRPORT EXPENSES

| | | |
|--------------|----------------------|------------------|
| A1-6X-52390 | MISC SERVICES | 23,183.00 |
| A1-6X-52430 | REPAIR & MAINTENANCE | 1,320.00 |
| A1-6X-52550 | RUNWAY LIGHT PROJECT | - |
| TOTAL | | 24,503.00 |

MAYOR/ADMIN EXPENSES

| | | |
|--------------|-------------------|-------------------|
| | PERSONAL SERVICES | 65,555.00 |
| | EMPLOYEE BENEFITS | 17,861.00 |
| | OPERATING | 73,640.00 |
| TOTAL | | 157,056.00 |

LEGISLATIVE EXPENSE

| | | |
|--------------|-------------------|------------------|
| | PERSONAL SERVICES | 8,580.00 |
| | EMPLOYEE BENEFITS | 1,524.00 |
| | OPERATING | - |
| TOTAL | | 10,104.00 |

MAYOR'S COURT EXPENSE

COURT COSTS -

FISCAL OFFICER'S EXPENSE

| | | |
|--------------|-------------------|------------------|
| | PERSONAL SERVICES | 26,301.00 |
| | EMPLOYEE BENEFITS | 10,373.00 |
| | OPERATING | 4,146.00 |
| TOTAL | | 40,820.00 |

LAND & BUILDINGS EXPENSE

| | | |
|--------------|-------------------|------------------|
| | PERSONAL SERVICES | 10,092.00 |
| | EMPLOYEE BENEFITS | 1,130.00 |
| | OPERATING | 70,501.00 |
| TOTAL | | 81,723.00 |

ECONOMIC DEVELOPMENT EXPENSE

MISC CONTRACTUAL SERV 6,600.00

AUDITOR & TREASURER FEES EXPENSE

PROFESSIONAL SERVICES 4,620.00

DELINQUENT LAND ADVERTISING EXPENSE

PUBLISHING -

AUDITOR'S EXPENSE

| | |
|-----------------------|----------|
| PROFESSIONAL SERVICES | 4,620.00 |
|-----------------------|----------|

INCOME TAX ADMIN. EXPENSE

| | |
|-------------------|-----------|
| PERSONAL SERVICES | 16,676.00 |
|-------------------|-----------|

| | |
|-------------------|----------|
| EMPLOYEE BENEFITS | 6,493.00 |
|-------------------|----------|

| | |
|-----------|-----------|
| OPERATING | 18,324.00 |
|-----------|-----------|

| | |
|--------------|------------------|
| TOTAL | 41,493.00 |
|--------------|------------------|

SAFETY EXPENSE

| | |
|----------------|---|
| MISC. SERVICES | - |
|----------------|---|

OTHER EXPENSE

| | |
|-----------|-----------|
| OPERATING | 35,266.00 |
|-----------|-----------|

| | |
|-----------|------------|
| TRANSFERS | 314,490.00 |
|-----------|------------|

| | |
|----------|---|
| ADVANCES | - |
|----------|---|

| | |
|--------------|-------------------|
| TOTAL | 349,756.00 |
|--------------|-------------------|

| | |
|------------------------------------|---------------------|
| TOTAL GENERAL FUND EXPENSES | 1,311,761.00 |
|------------------------------------|---------------------|

STREET MAINTENANCE EXPENSE

| | |
|-------------------|-----------|
| PERSONAL SERVICES | 57,942.00 |
|-------------------|-----------|

| | |
|-------------------|-----------|
| EMPLOYEE BENEFITS | 19,394.00 |
|-------------------|-----------|

| | |
|-----------|------------|
| OPERATING | 339,079.00 |
|-----------|------------|

| | |
|--------------|-------------------|
| TOTAL | 416,415.00 |
|--------------|-------------------|

SNOW REMOVAL EXPENSE

| | |
|--------------------|-----------|
| OPERATING SUPPLIES | 10,000.00 |
|--------------------|-----------|

| | |
|----------------------|---|
| REPAIR & MAINTENANCE | - |
|----------------------|---|

| | |
|--------------|------------------|
| TOTAL | 10,000.00 |
|--------------|------------------|

| | |
|-----------------------------------|-------------------|
| TOTAL STREET FUND EXPENSES | 426,415.00 |
|-----------------------------------|-------------------|

STATE HIGHWAY EXPENSES

| | |
|-----------|----------|
| OPERATING | 4,290.00 |
|-----------|----------|

| | |
|----------------------|-----------------|
| TOTAL EXPENSE | 4,290.00 |
|----------------------|-----------------|

CEMETERY EXPENSES

| | |
|------------------|----------|
| PERSONAL SERVICE | 2,126.00 |
|------------------|----------|

| | |
|-------------------|--------|
| EMPLOYEE BENEFITS | 329.00 |
|-------------------|--------|

| | |
|----------------|----------|
| MISC. SERVICES | 6,655.00 |
|----------------|----------|

| | |
|-----------------------|-----------------|
| TOTAL EXPENSES | 9,110.00 |
|-----------------------|-----------------|

PARK EXPENSES

| | |
|-----------------------|-------------------|
| OPERATING SUPPLIES | 154,181.00 |
| TOTAL EXPENSES | 154,181.00 |

BENROTH BRIDGE EXPENSES

| | |
|-------------|-------------|
| B5-6G-52430 | MAINTENANCE |
|-------------|-------------|

COURT COMPUTER EXPENSES

| | |
|-------------|--------------------|
| B7-1A-52420 | OPERATING SUPPLIES |
|-------------|--------------------|

DUI ENFORCEMENT EXPENSES

| | |
|-------------|--------------------|
| B8-1A-52390 | TRAINING |
| B8-1A-52420 | OPERATING SUPPLIES |

TOTAL EXPENSES**PERMISSIVE LICENSE FUND**

| | |
|-------------|---------------------|
| B9-6A-52550 | STREET CONSTRUCTION |
|-------------|---------------------|

TOTAL EXPENSES**BLUFFTON IN BLOOM FUND**

| | | |
|-------------|----------|----------|
| C4-1A-52390 | MISC SVC | 8,250.00 |
|-------------|----------|----------|

AMERICAN RESCUE PLAN ACT

| | | |
|-------------|------------------|----------|
| C5-5J-52560 | SYSTEM EXPANSION | 7,245.00 |
|-------------|------------------|----------|

STORM SEWER IMPROVEMENT EXPENSES

| | | |
|-----------------------|----------------|------------------|
| D2-6D-52390 | MISC. SERVICES | - |
| D2-6D-52550 | STORM SEWERS | 36,300.00 |
| TOTAL EXPENSES | | 36,300.00 |

FIRE & RESCUE IMPROVEMENT FUND

| | | |
|-----------------------|-----------|-------------------|
| D3-1B-52520 | EQUIPMENT | 263,767.00 |
| TOTAL EXPENSES | | 263,767.00 |

POOL IMPROVEMENT FUND

| | | |
|-----------------------|--------------------|------------------|
| D4-3D-52510 | POOL CAPITAL ITEMS | 20,000.00 |
| TOTAL EXPENSES | | 20,000.00 |

EQUIPMENT REPLACEMENT EXPENSES

| | | |
|-----------------------|-----------|----------|
| D5-1F-52520 | EQUIPMENT | - |
| D5-5X-52610 | PRINCIPAL | - |
| TOTAL EXPENSES | | - |

AIRPORT IMPROVEMENT EXPENSES

| | | |
|---|------------------------------|------------|
| | OPERATING | 362,535.00 |
| Total | | 362,535.00 |
| TOWN HALL IMPROVEMENT EXPENSES | | |
| D8-7E-52510 | BUILDING IMPR. | 4,950.00 |
| POLICE EQUIPMENT EXPENSES | | |
| D9-1A-52520 | POLICE EQUIPMENT REPLACEMENT | 74,850.00 |
| TOTAL EXPENSES | | 74,850.00 |
| WATER EXPENSES | | |
| | PERSONAL SERVICES | 33,417.00 |
| | EMPLOYEE BENEFITS | 15,777.00 |
| | OPERATING | 327,427.00 |
| E1-5X-52710 | TRANSFERS | 80,000.00 |
| TOTAL EXPENSES | | 456,621.00 |
| SEWER FUND EXPENSES | | |
| | PERSONAL SERVICES | 39,504.00 |
| | EMPLOYEE BENEFITS | 16,801.00 |
| | OPERATING | 147,411.00 |
| | TRANSFERS | 365,000.00 |
| TOTAL EXPENSES | | 568,716.00 |
| REFUSE FUND EXPENSES | | |
| E7-5K-52390 | REFUSE SERVICE | 105,918.00 |
| TOTAL EXPENSES | | |
| WATER/ SEWER IMPROVEMENT FUND EXPENSES | | |
| | OPERATING | 411,130.00 |
| | DEBT | 527,383.00 |
| TOTAL EXPENSES | | 938,513.00 |
| POLICE CONTINUING TRAINING | | |
| F4-1A-52390 | TRAINING | 3,300.00 |
| NATIONAL NIGHT OUT | | |
| F6-6B-52420 | OPERATING SUPPLIES | - |
| SHANNON CEMETERY | | |
| F7-1A-52390 | MISC SERVICES | |
| F8-1A-52390 | K9 EXPENSES | 749.00 |

RESOLUTION NO. 38-2023

A RESOLUTION TO RENEW THE CURRENT CONTRACT WITH THE FIRM HACKENBERG, FEIGHNER & WERTH LLC, WITH ATTORNEY ELLIOTT T. WERTH AS THE VILLAGE SOLICITOR FOR THE VILLAGE OF BLUFFTON, OHIO FOR A PERIOD OF ONE (1) YEAR EFFECTIVE JANUARY 1, 2024 AND DECLARING AN EMERGENCY

WHEREAS: The Council finds that there is a need for a Village Solicitor to act as legal counsel To the Village and its departments; and

WHEREAS: an emergency exists in that the timeliness of the acceptance of this contract is necessary for the legal protection of Village business.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:

SECTION 1: That the Village Council hire, contract and otherwise retain the firm **HACKENBERG, FEIGHNER & WERTH, LLC**, with Attorney Elliott T. Werth, as Village Solicitor for a period of one (1) year beginning on January 1, 2024. The Village Solicitor shall be paid a retainer of One thousand and no/100 Dollars (\$1,000.00) per month. The Village Solicitor shall attend any and all regular and special meetings of Council. The Village Solicitor shall attend any other meetings of Council or its Committees and Boards when requested. The foregoing shall compensate all work of the Village Solicitor except extraordinary matters.

SECTION 2: That an emergency exists for the reasons set forth in this Resolution.

SECTION 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this ____ day of _____, 2023 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

Village Solicitor

Village of Bluffton

Administration's Report

To: Mayor Johnson & Council Members



12-26-23

2023- CURRENT PROJECTS:

- 1. Garau St. Water Main Replacement:** Another quality project completed under budget - 25% under the contracted price. Awarded bid price was \$118,500.00 while final costs for project was \$88,083.00. Some anticipated work was not needed to be performed on this project was the primary reason for savings..

Thanks to the Public Works Department for their role in managing and facilitating where needed. Beaverdam Contracting Inc., (BCI) was the contractor on this project.

Brightspeed Fiber Network – see attached document

Please note: The final map of area to be served is still being discussed and may not match the following proposed service map.

2024 Johnny Appleseed Cooperative Park Improvements Program

Bluffton has been awarded \$45,000 for the Phase I Development of the Bluffton SRK-OH Fields.

Executive Session:

Request for executive session to discuss property purchase.

Mayor Johnson:

Council Committee Meetings:

▪

HISTORY

HEADQUARTERS

RANK**AREA SERVED**

NETWORK

NEW FIBER PASSINGS

>3 million over 5 years (planned)

EMPLOYEES

Nearly 4,000

LEGAL ENTITY

Connect Holding II LLC

[illegible]

| | |
|------------------------------|-------|
| Est. Construction Start Date | 2024 |
| Street Miles | 13 |
| Aerial Percentage | 84% |
| Targeted Premises | 1,840 |

Fiber to the premises (FTTP) network engineered specifically for internet access.

- XGS-PON network capable of delivering 10 Gbps connections
- Distributed architecture that accelerates readiness and availability
- Dedicated connection
- Upload speeds equal download speeds
- Lowest latency service, for consistently powerful throughput and response time
- WiFi 6 in-home/office network
- Smart diagnostics and self-repair

Brightspeed contacts:

Project Program Manager

Evan Rednour

Evan.rednour@brightspeed.com

980-376-1808

Market Engineer

Dave Spurgeon

David.L.Spurgeon@Brightspeed.com

980-376-1518

Brightspeed partner contacts:

Project Program Manager

TBD